

to accurately reference your sources

What to record

THE UNIVERSITY OF AUCKLAND
STUDENT LEARNING CENTRE



Books

- Author's full name*
- Date of publication
- Book title (taken from title page, not front cover)
- Title of series (if applicable)
- Edition (if other than first)
- Editor, reviser, compiler, or/and translator (if other than author) [if applicable]
- Place of publication
- Publisher
- DOI (Digital Object Identifier) or Database Name or Web address (if online version was used)
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Book chapter/section

- Author's full name*
- Date of publication of book
- Chapter title
- Book title (taken from title page, not front cover)
- Title of series (if applicable)
- Volume number (if applicable)
- Page number range of the chapter
- Edition (if other than first)
- Editor, reviser, compiler, or/and translator (if other than author) [if applicable]
- Place of publication
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* An author's name may be an organisation name, particularly in the case of websites.

- Author's full name*
- Date of publication
- Title of article, web page or section
- Title of website (if applicable)
- Date you retrieved the information
- Web address (URL)

Electronic sources

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Works of art

- Author's full name
- Title of work
- Date of work
- Medium
- Size of work
- Location of work in a city, building or museum



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Journals articles

- Author's full name*
- Date of publication (including day, month or season and year if applicable)
- Article Title
- Journal Title in which the article appears
- Volume number
- Issue number (if applicable)
- Page numbers range
- DOI (Digital Object Identifier) or Database Name or Web address (if online version was used)

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