# Chicago - webpage

Chicago (footnote & bibliography) style uses in-text citations, footnotes and a bibliography.

Check with your lecturer whether they require the full footnote and shortened footnote, or just the shortened footnote with your bibliography.

# **In-text citations**

Add a superscript number in your text to show when you are using another person's ideas or words.

 $\dots$  as described by Cowan, this has only recently been identified.  $^1$ 

# **Footnotes**

The **in-text citation** directs the reader to a note (**footnote**) at the bottom of the page. The footnote contains information about the source you are citing, include the page number(s) of the page/paragraph within the item you are referring to. When <u>citing the same source again</u>, use the shorter footnote formats.

Footnotes are placed in numerical order at the bottom of the page. On a new page, footnote numbering continues. In a new chapter, footnote numbering starts from 1.

#### **Known author**

#### **Full Footnote format**

1. Author First Name Last Name, "Title of Specific Webpage," Title of Website, Month Day, Year of publication, URL

#### **Examples**

- 1. Jeff Turrentine, "What is Climate Change?," NRDC, September 1, 2021, https://www.nrdc.org/stories/what-climate-change#whatis.
- 2. Nancy Johnson, "Mozart and Me," More About Mozart, last modified March 5, 2018, http://www.moreabout-mozart.com/mozart&me.

3. Kate Bush, "A Passion for the All Blacks," Saints Alive, accessed June 2, 1990, http://www.passion-all-blacks-bush.saints.alive.com.

#### **Shortened Footnote format**

Use first authors' last names only. If the article title is longer than four words, shorten it.

1. Author One Last Name, "Title of Specific Webpage."

#### **Examples**

- 1. Turrentine, "What is Climate Change?"
- 2. Johnson, "Mozart and Me."
- 3. Bush, "Passion for the All Blacks."

#### **Organisation as author**

Include any introductory articles in the organisation name, e.g., 'A', 'The', or 'An'.

#### **Full Footnote format**

1. Organisation Name, "Title of Specific Webpage," Title of Website, Month Day, Year of publication, URL

#### **Examples**

- 1. Department of Conservation, "Gold Clams," Nature, Ocotber 24, 2023, https://www.doc.govt.nz/nature/pests-and-threats/freshwater-pests/gold-clams/.
- 2. Ministry of Health, "Measles," Your Health, last modified August 14, 2023, https://www.health.govt.nz/your-health/conditions-and-treatments/diseases-and-illnesses/measles.
- 3. Green, "Take Action to Protect our Oceans," accessed November 7, 2023, https://www.greens.org.nz/take\_action\_to\_protect\_our\_oceans.

#### **Shortened Footnote format**

Use Organisation Name. If the article title is longer than four words, shorten it.

1. Organisation Name, "Title of Specific Webpage."

#### **Examples**

1. Department of Conservation. "Gold Clams."

- 2. Ministry of Health, "Measles."
- 3. Green, "Protect our Oceans."

#### Citing the same source again

When footnote references to the same source follow each other, with no other references in-between, use the **shorter footnote form:** 

- 1. Archer, "Change in the Government," 37.
- 2. Archer, 40.
- 3. Archer, 40.
- 4. Wall, Truth and Meaning, 324.
- 5. Archer, "Change in the Government," 43.

Note: Chicago 17 <sup>th</sup> edition discourages the use of 'ibid .' in favour of this shorter format.

# An example document

See also: multiple works by the same author, one source cited in another, similar information from multiple works, abbreviations.

# **Bibliography**

Add a **full bibliography** to the end of your essay. This is a list of all sources cited in your work (except personal communications), plus any appropriate background readings not cited, arranged alphabetically by the author's last name.

The first line of each reference should be aligned with the left margin. Second and subsequent lines should be indented three spaces (0.3cm).

Please see the <u>Chicago Manual of Style (17th edition)</u> if your work does **not** require a full bibliography.

**Websites** and **Webpages** can be described in the text e.g., "As of May 1, 2023, the World Health Organization's home page listed ...". If a formal citation is needed see the examples below.

For a source that does not list a date of publication, or update, include an access date.

#### **Known author**

#### **Bibliography format**

Omit the page number range, if any, from the bibliography.

# Format (Webpage with date of publication)

Author Last Name, First Name. "Title of Specific Webpage." Title of Website. Month Day, Year of publication. URL.

# Format (Webpage with an updated date of publication)

Author Last Name, First Name. "Title of Specific Webpage." Title of Website. Last modified Month Day, Year. URL.

# Format (Webpage with no date of publication)

Author Last Name, First Name. "Title of Specific Webpage." Title of Website. Accessed Month Day, Year of publication. URL.

#### **Examples**

### Webpage with a date

Turrentine, Jeff. "What is Climate Change?" NRDC. September 1, 2021. https://www.nrdc.org/stories/what-climate-change#whatis.

# Webpage with an updated date

Johnson, Nancy. "Mozart and Me." More About Mozart. Last modified March 5, 2018. http://www.more-about-mozart.com/mozart&me.

#### Webpage with no date

Bush, Kate. "A Passion for the All Blacks." Saints Alive. Accessed June 2, 1990. http://www.passion-all-blacks-bush.saints.alive.com.

#### **Organisation as author**

Include any introductory articles in the organisation name, e.g., 'A', 'The', or 'An'. Ignore articles when alphabetically ordering the bibliography.

#### **Bibliography format**

Omit the page number range, if any, from the bibliography.

# Format (Webpage with date of publication)

Organisation Name. "Title of Specific Webpage." Title of Website. Month Day, Year of publication. URL.

#### Format (Webpage with an updated date of publication)

Organisation Name. "Title of Specific Webpage." Title of Website. Last modified Month day, year. URL.

#### Format (Webpage with no date of publication)

Organisation Name. "Title of Specific Webpage." Title of Website. Accessed Month Day, Year of publication. URL.

# **Examples**

#### Webpage with a date

Department of Conservation. "Gold Clams." Nature. Ocotber 24, 2023. https://www.doc.govt.nz/nature/pests-and-threats/freshwater-pests/gold-clams/.

# Webpage with an updated date

Ministry of Health. "Measles." Your Health. Last modified August 14, 2023. https://www.health.govt.nz/your-health/conditions-and-treatments/diseases-and-illnesses/measles.

# Webpage with no date

Green. "Take Action to Protect our Oceans." Accessed November 7, 2023. https://www.greens.org.nz/take action to protect our oceans.

# An example bibliography

# Bibliography for the Chicago section of Referen©ite

The Chicago Manual of Style , 17th ed. Chicago: University of Chicago Press, 2017. https://www-chicagomanualofstyleorg.ap1.proxy.openathens.net/book/ed17/frontmatter/toc.html

For further information please consult this source directly.